

# World Class Federation of Martial Arts

06/12/2022

Salutation First Name Last Name

Address

City, State Zip

Dear Salutation Last Name:

It is our pleasure to announce that if you meet the conditions as noted in this letter, you have been approved to test for Next Rank! We are very excited and proud to see you achieve this goal. Our next Dan Testing is scheduled for October 22, 2022. Promotions will be November 6, 2022 at 4 p.m.

Please see, and save, the chart of deadlines and checklist at the end of this letter. This info can also be found on our website under

<https://www.worldclassinstituteofmartialarts.com/testing-dates/>

Please mark the due dates on your calendar, and plan to attend the mandatory meeting, together with at least one parent if you are under 18 years old.

We are honored to have you in our **World-Class** family, and are excited to see the continuation of your martial arts journey! If you have any questions, please read the following as all of the details are in here!

Congratulations! Tang Soo!



Grandmaster Duane Pitcher



Master T.J. Norton



Master Valerie Watson



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31843 Eight Mile Road  
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**MANDATORY MEETING:** THURSDAY, September 22, 2022 at 6:15 p.m. at the Livonia dojang. (Stay for the “testing prep” class at 7:15!) You will be able to register and pay, and complete all signups required at this meeting. However, if you would like to take advantage of the installment payment option, those payment due dates are Jul 1, Aug 1, Sept 1, Oct 1. We cover very important information including what is expected of testing candidates and their parents. To be clear, ALL STUDENTS TESTING FOR BLACK BELT MUST attend. If you are under 18, a Parent must attend with you. If you are unable to attend, please let Master Watson know so she can put you on the list for the next test instead. **If you are testing for E Dan, Sam Dan, Sa Dan, or Kyo Sa, AND you have completed every box on the “master sheet”, and have registered and paid before September 22, 2022 (or are on the installment plan), your attendance is optional.**

To properly prepare for this meeting and the test, **please save this letter**, and/or go to the link listed previously, for detailed BB testing information. *E-mails and messages left for us that ask questions already answered in this document will not be returned.*

## CONDITIONS TO TEST:

- Must be attending class regularly, a **minimum** of three times per week is suggested.
- In **every class**, you must be able to demonstrate all curriculum, especially physical fitness (particularly sparring, pushups, running), correctly, with confidence, intensity, and power. You must demonstrate a 100% commitment every class, as if you are testing during that class.
- Must be able to break the appropriate-sized board for your age. (Same as tournament reqs)
- Testing for Cho Dan must pass the 2<sup>nd</sup> pre-test for Black Belt, “Red 4”, if applicable.
- Must demonstrate the proper respect and maturity expected of a **World Class** Black Belt.
- The Head Instructor has the right to defer your invitation to test if all of the above are not met.

## TESTING INFO:

- Black Belt tests, including level-tests AFTER you are a Black Belt, are the FOURTH Saturday in April, and the FOURTH Saturday in October.
- **An invitation to test is not a guarantee candidate will pass. Testing fees are not refundable but may be applied to a re-test.**
- Embroidered belts must be ordered by the deadline, otherwise student will have to wait six months until the next order, or pay the additional cost of a one-belt order plus shipping and handling. **Embroidered belts are forfeited and non-refundable if candidate does not pass.**
- Time/Written Exam: Testing will begin promptly at 9:00 a.m. with a written history exam. The questions and the answers can be found on our website under “Student Info.” A passing grade is 80%. Students will not be promoted if they do not pass the written exam.
- Dress Code: You will wear your uniform for testing. You may bring a *KARATE SCHOOL* T-SHIRT for the run/physical fitness. Please wear nice clothes for dinner afterwards. **No jeans/No t-shirts.**
- The test will conclude between 3:00 p.m. - 4:00 p.m. depending on how many test.
- We have included a checklist for you to use on testing day so you know what to bring.



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- Testing Requirements: In addition to the technical requirements, the dinner after testing is part of the day and is required for the testing candidate. **If the candidate has other activities scheduled on that day and chooses the other activity instead of completing their testing day with the group dinner, they are excused from testing and will hopefully receive a new invitation to test in six months if their training and readiness has not changed.** If the candidate tests and is a no-show for dinner, they will not be promoted until the next test, in six months.
- Physical fitness is a requirement like any other technical requirement. Students know what is expected of them. Physical fitness is not something they can re-test on. If they do not pass physical fitness, they are required to complete the entire test again in six months.
- Sparring/Weapons **You must bring your own sparring gear that fits properly, and your own weapons.** Do not plan to borrow the “emergency” gear that we keep in stock for beginner students that have not yet had a chance to purchase their own gear. Sparring is not something that can be re-tested. If the testing candidates give up, walk off the floor, or act in a manner other than what we expect of a **World Class** Black Belt, they will not pass. This is true of their Parents too. We know as Parents ourselves that it’s not always easy to watch your child spar. If you do not believe you can watch without interfering, please plan to leave the room (or building) during that 4-minute period, so you don’t jeopardize the Student passing.
- CARDIO KICKBOXING (“Get Fit” in Madison Heights) will help build endurance so you should consider joining those classes to prepare for this test. FREE for Red 3’s and Red 4’s.
- Coolers: You are welcome to bring a cooler if you desire, with drinks and snacks, but please also **bring a towel or mat** to set under it. When the coolers “sweat” onto the carpet, they leave a stain. If you forget a towel or mat, you will be asked to leave the cooler outside.

## AFTER TESTING/Clean Up:

- Clean Up: Those that are testing are responsible for tidying up the dojang. (Or families can help out while the Students are doing the 1 mile run.)

## PROMOTIONS:

- Promotions are 2 weeks plus one day after testing, on Sunday, at 4 p.m. in Livonia. No makeup promotions for black belt; the next one will be in 6 months if you are unable to make the scheduled promotion.
- Dress Attire: Dress attire for all participants **and guests**, is “nice clothes”. **No jeans, no t-shirts. Please let your guests know.** Black Belt candidates should wear or bring their dobok for the ceremony. They can change back into nice clothes after the demo.
- **Please let your guests know that no shoes are permitted on the mats.** They may bring clean slippers to wear if they are not comfortable in bare feet, or socks only.
- Parking: If parking is full when you arrive, please across the Street at McLaren’s. (We have an agreement with them.) We appreciate you not parking in front of the house next-door as his grass has been damaged in the past by tire marks.
- Dinner: Due to ongoing COVID variants, please bring dinner for your table only. Don’t forget plates, silverware, drinks.
- Guests: You may have at least 8 attendees, including the student, at promotions. Include ALL members of your party when you give us the number. We can **usually** accommodate requests for more than 8, but we set up the exact number of chairs and tables, using a seating chart, so exact numbers are needed. We cannot just “squeeze a chair in” as we may not have an extra chair to squeeze! Nor the space to squeeze it into.



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- **Guests that are also Black Belts that have completed their level-test:** If you have level-testing Black Belts invited to be your guests at your table, please let Master Watson know so we don't double-count them for the seating chart.
- **Set-Up and Clean-Up:** Many hands make light work! You will be asked to sign up to help with either set up the day before promotions at Noon, or to come at 3:00 p.m. the day of promotions to help with balloon centerpieces, or stay after promotions to help with clean-up and taking down tables and chairs. Please sign up for this ASAP as it is **first-come, first-serve**.
- **Pictures:** We would like at least 4 pictures of the Student for the slide show presentation. If you have a White Belt, Orange or Green Belt, and a Red Belt picture, that would be optimal. Please send these **electronically** to [mastervaleriewatson@gmail.com](mailto:mastervaleriewatson@gmail.com) beginning today.

## **PROMOTION DEMONSTRATION:**

- Each student is required to prepare a short skit or demo for promotion. The students can work individually, or with partners/group. Fan-favorites are breaking, skits, self defense.

## **ESSAY:**

- **DUE:** Black Belt Essays are due **electronically** to [mastervaleriewatson@gmail.com](mailto:mastervaleriewatson@gmail.com) by the **FRIDAY AFTER TESTING**, in order for you to complete the requirements necessary for promotion. Student **will not be promoted if the essay is late**, as the due date reflects the deadline for the promotion booklets to go to print. The next promotion is in 6 months.
- **REQUIREMENTS:** Arial font; one page minimum; **12 pt font, no more than double spaced, including the space between the heading/name and the start of the essay; no more than 1 inch margins. Student will not be promoted if the essay does not meet the above page requirements, as a thoughtful essay is equally as important as the other requirements. Feel free to seek help editing for grammar and spelling before essay is submitted. We reserve the right to edit as well, if needed.**

## **PROGRAMS/CONTINUE ON:**

- Cho Dan means "beginning." You are now beginning to understand the martial arts journey. A minimum six-month program AS a black belt is encouraged so you can really begin to experience the fruits of your labors!
- Tuition is only \$30 per month **if** you sign up to assist teaching two classes per week. \$60 for one class per week. \$90 for no teaching. Discounts are applied when tuition is due, so if you are unable to make the classes you agree to teach, the discount must be re-paid (added back to the next tuition payment).
- Once any re-test items are cleared, candidate may begin attending Black Belt class!
- Students must sign up for a continuing program after testing, in order to continue training.



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DESCRIPTION	FEE	DUE DATE
<p><b>Embroidered Black Belt</b> with English name, rank stripes, Korean name, &amp; WCFMA on the belt. <b>OPTIONAL. (Plain non-embroidered black belt included in testing fee).</b> Customized belt is forfeited and non-refundable if candidate does not pass.</p>	<p>\$70 + tax for belts up to Master Belt.</p> <p>\$90 + tax for Master Belt.</p>	<p>August 1, 2022 (can take up to eight weeks for orders to arrive.) Send us correct spelling and desired size, <b>in inches</b> (measure current belt).</p> <p><b>Customized belt is forfeited and non-refundable if candidate does not pass.</b></p>
<p><b>Testing Fee</b></p> <p>Includes test, 11" x 17" official BB Certificate, plain non-embroidered Black Belt.</p> <p>Test fees are not refundable.</p> <p>If candidate does not pass they may be applied to a re-test.</p>	<p><b>CHO DAN:</b> \$400 total for testing and BB uniform</p> <p><b>E DAN:</b> \$325 (no uniform)</p> <p><b>SAM DAN:</b> \$425 (no uniform)</p> <p><b>SA DAN:</b> \$525 (no uniform)</p> <p><b>Kyo Sa:</b> \$125 plus order your own black pants. (separate from the Level-Test fee)</p>	<p>September 22, 2022, or payment plan with payment due dates: Jul 1, Aug 1, Sept 1, Oct 1. (Dinner and Embroidered Belts are not included in amounts below.)</p> <p><b>Payment Plan amounts if you are testing for:</b></p> <p><b>CHO DAN:</b> «Bank_Account» each payment</p> <p><b>E DAN:</b> «Bank_Info» each payment</p> <p><b>SAM DAN:</b> «Each_Payment» each payment</p> <p><b>SA DAN</b> and above: «Finance_Charge» each payment</p> <p><b>KYO SA:</b> One payment of \$75</p> <p><b>Test fees are not refundable. If candidate does not pass they may be applied to a re-test.</b></p>
<p><b>Dinner after Testing</b>, at Lim's (MAY CANCEL DUE TO COVID)</p>	<p>\$18 per adult; \$8 for 6 and &lt;. Subject to change</p>	<p>September 22, 2022</p>
<p><b>Pictures for Slide Show.</b> At least three at different ranks</p>	<p>N/A. Action shots preferred.</p>	<p><b>Now.</b> send to <a href="mailto:mastervaleriewatson@gmail.com">mastervaleriewatson@gmail.com</a></p>
<p><b>Promotion Dinner</b></p> <p><b>NO POT LUCK THIS TIME DUE TO COVID. BRING DINNER FOR YOUR TABLE ONLY. INCLUDE FOOD, SILVERWARE, PLATES, WATER.</b></p>	<p>No fee but we need exact count on attendees including testing student. SEND e-mail to MW.</p>	<p><b>Now.</b> Final deadline is testing day but it helps TREMENDOUSLY for planning purposes if you sign up right away. We are flexible if changes need to be made!</p>
<p><b>Demo for Promotion.</b> Group, or Individual.</p>	<p>(Head Instructor should approve.)</p>	<p>Skit, or weapons form, or self-defense demonstration, or breaking....</p>
<p><b>Essay.</b> Essay MAY be started early, but <b>should not be finished</b> until <b>AFTER TESTING</b>.</p>	<p>Essay is a requirement. If unable to turn in on time, next promotion is in 6 months.</p>	<p>Due the Friday after testing to <a href="mailto:mastervaleriewatson@gmail.com">mastervaleriewatson@gmail.com</a>. MW will confirm time.</p>
<p><b>Send us your E-mail address</b> for coordination purposes.</p>	<p>If the email you received this letter at is OK, then N/A</p>	<p><b>Now.</b> Send today to <a href="mailto:mastervaleriewatson@gmail.com">mastervaleriewatson@gmail.com</a></p>
<p>Tuition, if applicable</p>	<p>Tuition must be up-to-date to be allowed to test.</p>	
<p>SET UP: sign up ASAP. FCFS.</p>	<p>Day before PROMOTIONS at Noon. Day of at 3. Or Clean Up after.</p>	



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## **DAN TESTING CHECKLIST**

### **Clothing & Gear**

- Dobok Top
- Dobok Pants
- Belt
- Tennis Shoes for running
- Socks for tennis shoes
- Groin Cup
- Sparring Hands (label with your name)
- Sparring Feet (label with your name)
- Sparring Headguard (label with your name)
- Sparring Mouthguard (label with your name)
- Shin Guards (not mandatory)
- Forearm Guards (not mandatory)
- Braces if used (knee braces, etc.)
- Staff/Bong (label with your name) (Other weapons for E Dan test and up)
- MUST be dressed in nice clothes (No jeans, no t shirts at dinner)
- WCIMA T Shirt (allowed to change into a WCIMA t shirt for running)

### **Testing Day Food Suggestions.** (Do NOT eat greasy foods/fast foods-you clean up your own messes!)

- Cheese Cubes for Protein
- Crackers or Pretzels
- Fruit like grapes, cut up melon, etc.
- Gatorade, Water, Pedialyte to prevent dehydration
- Nutritional Shakes Other Protein Bars

### **Other** (Keep track of what you bring so you know what to take home!)

- Extension Cord if videotaping
- Discs, Batteries, Film for Camera
- First Aid Kit - band aids, braces, etc. Pain Reliever (aspirin, ibuprofen, etc.) Upset Stomach Relief
- Ladies products if needed
- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



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